

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to	The Executive
Date	11 February 2013
Subject	The Executive's Forward Work Programme
Portfolio Holder(s)	Cllr Bryan Owen
Lead Officer(s)	Deputy Chief Executive
Contact Officer	Huw Jones Head of Service – Policy (Tel. 01248 752108)
Nature and reason for reporting:	
To seek approval of the Executive's updated Forward Work Programme in accordance with the Council's Constitution.	

A – Introduction / Background / Issues
See CH – Summary

B – Considerations
See CH – Summary

C – Implications and Impacts		
1	Finance / Section 151	-
2	Legal / Monitoring Officer	-
3	Human Resources	-
4	Property Services	-
5	Information and Communications Technology (ICT)	-
6	Equality	Impact assessments will need to have been undertaken on all new or revised policies submitted to meetings of the Executive

C – Implications and Impacts		
7	Anti-poverty and Social	-
8	Communication	-
9	Consultation	-
10	Economic	-
11	Environmental	-
12	Crime and Disorder	-
13	Outcome Agreements	-

CH – Summary	
1.0	Background
1.1	The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. The forward work programme includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.
1.2	The Executive's Forward Work Programme for the period 18 February – July 2013 is attached.
1.3	It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. Arrangements are therefore in place to review the list of items and submit updates to the Executive on a monthly basis. Both strategic and operational issues are covered to inform the scrutiny process. Some items are likely to be determined by Portfolio Holders under delegated authority.

2.0 Role of Scrutiny

- 2.1 The Board of Commissioners have already acknowledged the importance of the scrutiny role, and in particular task and finish groups, in the process of supporting the corporate work programme.
- 2.2 This work programme offers a basis for further developing the work of the Scrutiny Committees. Further refinement of the work programme will be necessary to ensure better alignment of the schedule of meetings in the future in order to allow for pre-decision scrutiny.

D – Recommendation

Members of the Executive are requested to:

confirm the attached updated work programme which covers 18 February – July 2013;

identify any matters subject to consultation with the Council’s Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive’s work programme;

note that the Forward Work Programme is updated monthly and submitted as a standing monthly item to the Executive.

Name of author of report: Huw Jones

Job Title: Head of Service - Policy

Date: 1 February 2013

Appendices:

Executive Forward Work Programme: 18 February – July 2013.

Background papers

Previous forward work programmes.

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: 18 February – July 2013

Updated: 1 February 2013



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. The forward work programme includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **18 February – July 2013** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

Issues to be reported to the Council's Sustainability Board are currently under review.

* *Key:*
Strategic – key corporate plans or initiatives
Operational – service delivery
For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: 18 February – July 2013

Updated: 1 February 2013

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
1	2013/14 Budget Category: Strategic	Adoption of final proposals for recommendation to County Council.	Deputy Chief Executive	Clare Williams Head of Function - Resources Cllr W J Chorlton	21, 22, 24, 25 & 28 January 2013	18 February 2013	5 March 2013
2	Housing Rent HRA 2013/14 Category: Operational	Approval of proposed rent increases for 2013/2014 for Council House Tenants.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones		18 February 2013	
3	2013/14 Fees and Charges in respect of Adult Social Care Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes	January 2013	18 February 2013	
4	Treasury Management Category: Strategic	Approval of annual report.	Deputy Chief Executive	Einir Wyn Thomas Head of Finance Cllr W J Chorlton		18 February 2013	
5	2012/13 Revenue and Capital Budget Monitoring Report – Quarter 3 Category: Operational	Quarterly monitoring report.	Deputy Chief Executive	Einir Wyn Thomas Head of Finance Cllr W J Chorlton		18 February 2013	
6	Improvement Priorities 2013/14	Endorsement of improvement priorities for	Deputy Chief Executive	Huw Jones Head of Policy	28 January 2013	18 February 2013	5 March 2013

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	Category: Strategic	recommendation to County Council.		Cllr W J Chorlton			
7	Constitutional Changes <ul style="list-style-type: none"> • Committee Structure • Member Officer Protocol • Multi-member Ward Protocol • Compulsory Training Category: Strategic	For recommendation prior to full Council.	Deputy Chief Executive	Lynn Ball Head of Function – Legal and Administration Cllr W J Chorlton		18 February 2013	5 March 2013
8	Youth Service – Service Level Agreements (SLA) with the Urdd and Young Farmers Category: Strategic	To agree the renewal of SLAs for the next three years, together with changes to grant levels in accordance with the Council's efficiencies programme.	Lifelong Learning	Gwyn Parri Head of Education Cllr G O Parry MBE		18 February 2013	
9	Annual Equality Report Category: Strategic	To approve the annual report for publication.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Kenneth P Hughes	4 March 2013	18 March 2013	
10	The Executive's Forward Work Programme Category: Strategic	Update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Bryan Owen		18 March 2013	
11	Voluntary Sector Compact	Submission of revised Compact for endorsement.	Deputy Chief Executive	Huw Jones Head of Policy	4 March 2013	18 March 2013	

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	Category: Strategic			Cllr Bryan Owen			
12	Welsh Government Compact Category: For information	Quarterly update report.	Deputy Chief Executive	Huw Jones Head of Policy Cllr W J Chorlton		18 March 2013	
13	HRA Subsidy Reform Category: Strategic	Changes and impact of the Housing Revenue Account subsidy system in Wales.	Community	Clare Williams Head of Function – Resources / Shan L Williams Head of Housing Services Cllr O Glyn Jones		18 March 2013	
14	Public Sector Housing Capital Programme and Allocation budget 2013/14 Category: Operational	Note and approval of the capital programme and allocation budget.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones		18 March 2013	
15	Common Allocations Policy Category: Strategic	Adoption of new Common Allocations Policy for social housing in Anglesey.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones	25 February 2013	18 March 2013	
16	Local Housing Strategy Category: Strategic	To approve the strategic direction.	Community	Shan L Williams Head of Housing Services	25 February 2013	18 March 2013	

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				Cllr O Glyn Jones			
17	Nuclear new build- Blueprint for accommodation solutions Category: Strategic	To adopt recommendations as Council's formal response.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones	25 February 2013	18 March 2013	
18	Policy for the disposal of HRA land for Affordable Housing Category: Strategic	Approval.	Community	Shan L Williams Head of Housing Services Cllr O Glyn Jones	25 February 2013	18 March 2013	
19	Adults' Safeguarding Improvement Journey Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes		18 March 2013	
20	Carers Strategies (Wales) Measure 2010 Category: Strategic	Approval.	Community	Gwen Carrington Director of Community Cllr Kenneth P Hughes		18 March 2013	
21	Nuclear New Build Supplementary Planning Guidance (SPG) Category: Strategic	Endorsement of revised process and timescales for preparation of Wylfa New Nuclear Build Supplementary Planning Guidance.	Sustainable Development	Dylan Williams Head of Economic Development Cllr Bryan Owen		18 March 2013	
22	EU Funding post 2014 Category: Strategic	Endorsement / Approval.	Sustainable Development	Dylan Williams Head of Economic Development	20 November 2012	18 March 2013	

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23	Waste Collection Strategy Category: Strategic	Approval of strategy.	Sustainable Development	Dewi Williams Head of Highways and Waste Management Cllr R G Parry OBE		18 March 2013	
24	Highway Compact – Strategic Programme for Change Category: Strategic	Approval of Compact.	Sustainable Development	Dewi Williams Head of Highways and Waste Management Cllr R G Parry OBE		18 March 2013	
25	Anglesey Primary Schools Modernisation – Llanddona School	To agree the way forward.	Lifelong Learning	Gwyn Parry Head of Lifelong Learning Cllr G O Parry MBE		18 March 2013	
26	Protocols <ul style="list-style-type: none"> • Revise self-regulation protocol • Create protocol for social Media in meetings Category: Strategic	These fall outside the Constitution so require approval from the Executive.	Deputy Chief Executive	Lynn Ball Head of Function – Legal and Administration Cllr W J Chorlton		22 April 2013	n/a
27	New Constitution (National initiative) Category: Strategic	To make a recommendation to the full Council.	Deputy Chief Executive	Lynn Ball Head of Function – Legal and Administration		22 April 2013	9 May 2012

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				Cllr W J Chorlton			
28	The Executive's Forward Work Programme Category: Strategic	Update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Bryan Owen		22 April 2013	
29	School Meals Category: Strategic	To award the school meals contract and review the price of school meals.	Lifelong Learning	Gwyn Parri Head of Education Cllr G O Parry MBE		22 April 2013	
30	The Executive's Forward Work Programme Category: Strategic	Update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy		May 2013	
31	2012/13 Revenue and Capital Budget Monitoring Report – Quarter 4 Category: Operational	Quarterly monitoring report.	Deputy Chief Executive	Einir Wyn Thomas Head of Finance		May 2013	
32	Commissioning with the Third Sector Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services		May / June 2013	
33	The Executive's Forward Work Programme Category: Strategic	Update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy		June 2013	
34	Welsh Language Scheme Monitoring Report	To ratify the annual report for submission to the Welsh	Deputy Chief Executive	Huw Jones Head of Policy	May 2013	June 2013	

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	Category: Operational	Language Board.					
35	The Executive's Forward Work Programme	Update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy		July 2013	
36	Category: Strategic 2012/13 Revenue budget outturn and effect on 2013/14	Any decisions following outturn.	Deputy Chief Executive	Einir Wyn Thomas Head of Finance		July 2013	
37	Category: Strategic 2014/15 Budget	Initial discussion paper.	Deputy Chief Executive	Clare Williams Head of Function - Resources		July 2013	

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